

VACANCY ANNOUNCEMENT

for

Bearer

at

Consul General's Residence, Hyderabad

The Consul General's Residence in Hyderabad is seeking an individual for the position of Bearer.

Applicants must apply on Form HR-01 (Application form for Employment). Applications not completed on Form HR-01, will not be accepted. Only completed forms will be accepted. (Refer to application procedure below)

POSITION: Bearer

OPENING DATE: August 24, 2010

CLOSING DATE: September 7, 2010

SALARY: Starting salary will be determined on the

basis of qualifications and experience.

BASIC FUNCTION OF POSITION

Will be responsible for cleaning, dusting, polishing, serving, washing-up, and maintaining all rooms and all official and personal equipment of the Official Residence. Any other assignment as assigned by the Primary Employer.

QUALIFICATIONS REQUIRED

1. Minimum two years of related experience.

TO APPLY

Interested applicants for this position should submit the following:

- 1. Application for Employment, Form HR-01, available on website
 - http://hyderabad.usconsulate.gov/jobopportunities.html;
- 2. **OPTIONAL:** Any other documentation (e.g., essays, certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position as listed above.

SUBMIT APPLICATION TO

U. S. Consulate General, Human Resources Office 1-8-323, Paigah Palace, Chiran Fort lane, Begumpet, Secunderabad - 500003.

FAX: 4033-8301

or

E-mail: Hyderabadvacancies@State.gov

Please insert "Application for Bearer" in the subject of the E-mail. Applications without the Subject or with an incorrect Subject will not be accepted.

All applications for the Subject announcement must be received in the Human Resources Office by close of business September 7, 2010

Approved by: MO: DMcCullough